

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
JULY 13, 2021

The Zavalla City Council will conduct it's regular scheduled meeting on Tuesday, July 13, 2021 at 6:00 p.m. at the New Zavalla City Hall located at 242 E. Main Street, Zavalla, Texas 75980.

ORDER OF BUSINESS

1. Call meeting to order
2. Establish a quorum
3. Welcome Guest
4. Invocation
5. Open Forum
6. Zavalla Volunteer Fire Department Report
7. Discuss and possibly approve renewing HACH contract.
8. Discuss and possibly approve paying \$5,000 on Dodge Charger balloon note.
9. Discuss and possibly approve repair and sediment removal on water tank located on Marshall Street.
10. Discuss and possibly approve how the Council wants pay employee for the comp time employee earned during ice storm in February 2021.
11. Discuss and possibly approve hiring Auditor for 2019 audits.
12. Discuss and possibly approve accepting stimulus payment from American Rescue Plan Act of 2021.
13. Discuss and possibly approve June 8, 2021 minutes
14. Discuss and possibly approve July 2021 bills.
15. STAFF REPORTS

EXECUTIVE SESSION

The City of Zavalla Council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matters listed below, as authorized during the course of this meeting to discuss any of the matters listed below, as authorized the Texas Government Code Sections.

- a. 551.074 Consultation with Attorney
- b. 551.072 Deliberation about Real Property
- c. 551.073 Deliberation about Gifts and Donations
- d. 551.074 Personnel Matters
- e. 551.085 Economic Development Matters

MEETING ADJOURNED

NOTE; Mayor and Council Reports on items of Community Interest-Pursuant to Texas Government Code Section 551.0415, the City Council may report on the following items (1) expression of thanks, congratulation or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (4)

information about community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall located at 242 E. Main Street, Zavalla, Texas and available for viewing by the public on the City's Webpage at cityofzavalla.com on July 9, 2021 at 11:00A.M.



Carlos Guzman
Mayor

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING OF THE CITY COUNCIL
JULY 13, 2021

The Council of the City of Zavalla met for a regular scheduled meeting on Tuesday, July 13, 2021 at 6:00 p.m. at 242 East Main Street, Zavalla, Texas 75980.

Council present were: Mayor Carlos Guzman, Pam Hooks, Kim Retherford, Stacy Marshall, Joy Yarbrough and Billy Barrick.

Employee present were: Chief Chris Wade, Lane Havard, Christie Dilday, Daryl Cheney, Evan Wayman, James Denby, Cody Day, Savanna Smith and Waunesa Herrington.

Guest present were: Shannon Yarbrough, Debbie Denby and Anna Wayman.

Mayor Carlos Guzman called the meeting to order at 6:00 p.m., established a quorum, and welcomed the guest.

James Denby gave the invocation.

OPEN FORUM:

No One spoke under open forum.

ZAVALLA VOLUNTEER FIRE DEPARTMENT REPORT; Chris Wade gave the ZVFD report. Chris said everything is going well. The ZVFD MADE \$400 dollars off the firework show.

First order of Business: Discuss and possibly approve renewing HACH contract. Billy made the motion to approve HACH contract, Pam second, motion passed.

Second order of Business; Discus and possibly approve paying \$5,000 on Dodge Charger balloon note. Kim made the motion not to pay anything on the Dodge Charger balloon note, Joy second, motion passed.

Third order of Business: Discuss and possibly approve repair and sediment removal on water tank located on Marshall Street. Kim made the motion to table; the Council would like for Daryl to get more bids. Billy second, motion passed.

Fourth order of Business; Discuss and possibly approve how the Council wants to pay employee for the comp time employee earned during ice storm in February 2021. Billy made the motion to pay employee for comp time earned during the ice storm of February 2021. Kim second, motion passed. Employee had earned 54 comp hours.

Fifth order of Business: Discuss and possibly approve hire Auditor for 2019 audits. Billy made the motion hire Kim Johnson, Joy second, motion passed.

Sixth order of Business: Discuss and possibly approve accepting stimulus payment from American Rescue Plan Act of 2021. Kim made the motion to accept stimulus payment from the American Rescue Plan Act of 2021. Joy second, motion passed.

Seventh order of Business: Discuss and possibly approve June 8, 2021 minutes. Billy made the motion to approve, Joy second, motion passed.

Eighth order of Business: Discuss and possibly approve July 2021 bills. Billy made the motion to pay the bills, Joy second, motion passed.

STAFF REPORTS

Chief Chris Wade gave the report for the Police Department. He said everything is going well. They had received the side bars for the Tahoe that Jacob drives. Was going to meet with other Cities to take care of the ambulance service. Kim asked about the mowing. Chris said they were waiting on the said boom from the County and Lane wanted to wait until School started so the kids would be in school and not out. Lane did not want to risk hitting a child with debris. Pam asked the City's tractor couldn't mow it. She said if the tractor was too big, what about trading it in for a smaller size. The Council wants Lane to go on and mow and not wait on the side boom from the County. Pam said Lane needs to know where the manholes are located or he would be hitting one.

Daryl said the Water Department had put in a few taps in. Still behind on the deep ones. They were borrowing a box from the City of Lufkin for the deep holes

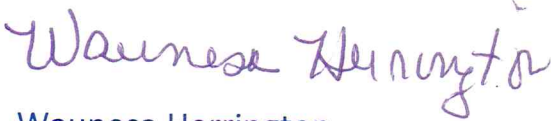
for safety reasons. Daryl said TCEQ had informed him that in a RV Park all RV sites were counted as a water customer, not just the one meter that the RV Park has. TCEQ just has not come to Zavalla and counted them. Mayor Guzman asked Daryl had we stood on the time for Evan's test. Evan stated he would take it in two weeks. Then asked about Cody's time. Cody has taken the class for the Waste Water test; he just needs a refresher course to take the test.

Waunesa stated that she had been working on the Budget. She would like to have a Budget Workshop in July. The Council decided on July 27, 2021 at 7:30 p.m. She almost had all the information that TDEM needed for the Coronavirus Local Fiscal Recovery Fund for the City to receive the first payment.

Mayor Guzman said we the City would go into executive session under 551.072 Deliberation about Real Property at 7:20 p.m. and reconvene at 7:30 p.m.

Meeting Adjourned


Carlos Guzman
Mayor


Waunesa Herrington
City Secretary



CITY OF ZAVALLA
SPECIAL CALLED MEETING
BUDGET WORKSHOP
JULY 27, 2021

The Zavalla City Council will conduct a Budget Workshop on Tuesday, July 27, 2021 at 7:30 p.m. at the New Zavalla City Hall located at 242 E. Main Street, Zavalla, Texas.

ORDER OF BUSINESS

1. Call meeting to order
2. Establish a quorum
3. Welcome guest
4. Invocation
5. Discuss and possibly approve the person to calculate their tax rate.
6. Budget Workshop
7. Meeting Adjourned

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall located at 242 E. Main Street, Zavalla, Texas and available for viewing by the public on the City's Webpage at cityofzavalla.com on July 23, 2021 at

10:00 A.M.



Carlos Guzman
Mayor

CITY OF ZAVALLA
SPECIAL CALLED MEETING
BUDGET WORKSHOP
JULY 27, 2021

The Council of the City of Zavalla met for a Budget Workshop on July 27, 2021 at 7:30 p.m. at the New Zavalla city Hall located at 242 E. Main Street, Zavalla, Texas.

Council present were: Mayor Carlos Guzman, Pam Hooks, Kim Retherford , Stacy Marshall and Joy Yarbrough. Billy Barrick was absent.

Employees present were: Chief Chris Wade, Judge Julie Alston, Daryl Cheney and Waunesa Herrington.

Mayor Carlos Guzman called the meeting to order at 7:30 p.m., established a quorum.

Kim Retherford gave the invocation.

Council and employees discuss the 2022 budget. Council told where they thought some adjustments needed to be made. The Council decided to have another Workshop on August 9, 2022 at 6:30 p.m.

Meeting Adjourned at 9:45p.m.



Carlos Guzman
Mayor

Waunesa
Herrington

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
AUGUST 10, 2021

*No Meeting
Rescheduled to
8-24-21*

The Zavalla City Council will conduct its regular scheduled meeting on Tuesday, August 10, 2021 at 6:00 p.m. at the New Zavalla City Hall located at 242 E. Main Street, Zavalla, Texas 75980.

ORDER OF BUSINESS

1. Call meeting to order
2. Establish a quorum
3. Welcome Guest
4. Invocation
5. Open Forum
6. Zavalla Volunteer Fire Department Report
7. Discuss Animal Ordinance
8. Discuss RV Ordinance
9. Discuss and possibly approve what to do with the money received off of selling old equipment.
10. Discuss and possibly approve a Christmas Parade Committee.
11. Discuss and possibly approve hiring Contract Labor to mow the City's Streets.
12. Discuss and possibly approve repair and sediment removal on water tank located on Marshall Street.
13. Discuss and possibly approve buying Tasers for the Police Department.
14. Discuss Water Issue at Kim's
15. Discuss and possibly approve giving Evan Wayman a six months extension to get his wastewater license.
16. Discuss and possibly approve selling old water work truck and extra truck bed.
17. Discuss and possibly approve July 13, 2021 minutes
18. Discuss and possibly approve July 27, 2021 minutes
19. Discuss and possibly August 2021 bills.

EXECUTIVE SESSION

The City of Zavalla council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matters listed below, as authorized by the Texas Government Code sections.

- a. 551.074 Consultation with City Attorney
- b. 551.072 Deliberation about Real Property
- c. 551.073 Deliberation about Gifts and Donations
- d. 551.074 Personnel Matters
- e. 551.085 Economic Development Matters

MEETING ADJOURNED

NOTE: Mayor and Council Reports on Items of Community Interest-Pursuant to Texas Government Code Section 551.0415, the City Council may report on the following items: (1)

expression of thanks, congratulation or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 242 E. Main Street, Zavalla, Texas and available for viewing by the public on the City's webpage at cityofzavalla.com on August 6, 2021 at 12:30 p.m.



Carlos Guzman
Mayor

No Meeting
Did Have a
Quorum

CITY OF ZAVALLA
SPECIAL CALLED MEETING
BUDGET WORKSHOP
AUGUST 9, 2021

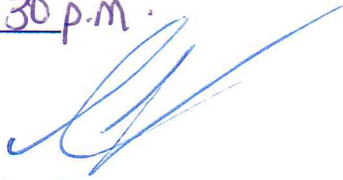
The Zavalla City Council will conduct a Budget Workshop on Monday, August 9, 2021 at 6:30 p.m. at the New Zavalla City Hall located at 242 E. Main Street, Zavalla, Texas.

ORDER OF BUSINESS

1. Call Meeting to order
2. Establish a quorum
3. Welcome Guest
4. Invocation
5. Budget Workshop
6. Meeting Adjourned

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall located at 242 E. Main Street, Zavalla, Texas and available for viewing by the public on the City's Webpage at cityofzavalla.com on August 6, 2021 at

12:30 p.m.



Carlos Guzman
Mayor

CITY OF ZAVALLA
SPECIAL CALLED MEETING
AUGUST 24, 2021

*No Meeting
No Quorum*

The Zavalla City Council will conduct a special called meeting on Tuesday, August 24, 2021 at 6:00 p.m. at the New Zavalla City Hall located at 242 E. Main Street, Zavalla, Texas 75980.

ORDER OF BUSINESS

1. Call meeting to order
2. Establish a quorum
3. Welcome guest
4. Invocation
5. Open Forum
6. Zavalla Volunteer Fire Department Report
7. Discuss and possibly approve what to do with the money received off of selling old equipment.
8. Discuss and possibly approve repair and sediment removal on water tank located on Marshall Street.
9. Discuss and possibly approve buying Tasers for the Police Department
10. Discuss water issue at Kim Retherford's house.
11. Discuss and possibly approve giving Evan Wayman a six-month extension to get his wastewater license.
12. Discuss and possibly approve July 13, 2021 minutes.
13. Discuss and possibly approve July 27, 2021 minutes
14. Discuss and possibly approve August, 2021 bills.
15. Staff Reports

EXECUTIVE SESSION

The City of Zavalla council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matters listed below, as authorized by the Texas Government Code sections.

- a. 551.071 Consultation with City Attorney
- b. 551.072 Deliberation about Real Property
- c. 551.073 Deliberation about Gifts and Donations
- d. 551.074 Personnel Matters
- e. 551.085 Economic Development Matters

MEETING ADJOURNED

NOTE: Mayor and Council report on Items of Community Interest-Pursuant to Texas Government Code Section 551.0415, the City Council may report on the following items: (1) expression of thanks, congratulation or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information on community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 242 E. Min Street, Zavalla, Texas and available for viewing by the public on the City's webpage at cityofzavalla.com on August 20, 2021 at 10:30 A.M.

A handwritten signature in blue ink, appearing to read 'Carlos Guzman', is written over the text of the certification.

Carlos Guzman
Mayor

CITY OF ZAVALLA
SPECIAL CALLED MEETING
PUBLIC HEARING ON 2022 PROPOSED BUDGET
AUGUST 24, 2021

The Zavalla City Council will conduct a Budget Hearing on the City of Zavalla's proposed 2022 Budget on Tuesday, August 24, 2021 at 6:15 p.m. at the New Zavalla City Hall located at 242 E. Main Street, Zavalla, Texas 75980. The public is welcome.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 242 E. Main Street, Zavalla, Texas and available for viewing by the public on the City's webpage at cityofzavalla.com on August 24, 2021 at 10:30 A.M.



Carlos Guzman
Mayor

CITY OF ZAVALLA
SPECIAL CALLED MEETING
BUDGET WORKSHOP
SEPTEMBER 2, 2021

The Zavalla City Council will conduct a Budget Workshop on Thursday, September 2, 2021 at 6:00 p.m. at the New Zavalla City Hall located at 242 E. Main Street, Zavalla, Texas.

ORDER OF BUSINESS

1. Call Meeting to order
2. Establish a quorum
3. Welcome Guest
4. Invocation
5. Budget Workshop
6. Discuss and possibly approve 2022 Budget
7. Meeting Adjourn

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall located at 242 E. Main Street, Zavalla, Texas and available for viewing by the public on the City's Webpage at cityofzavalla.com on August 30, 2021 at 11:15 AM


Carlos Guzman
Mayor

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
SEPTEMBER 14, 2021

The Zavalla City Council will conduct its regular scheduled meeting on Tuesday, September 14, 2021 at 6:00 p.m. at the New Zavalla City Hall located at 242 E. Main Street, Zavalla, Texas 75980.

ORDER OF BUSINESS

1. Call meeting to order
2. Establish a quorum
3. Welcome guest
4. Invocation
5. Open Forum
6. Zavalla Volunteer Fire Department Report
7. Consider and take action approving resale bid Property ID 37831 "BEING 0.6 ACRES, MORE OR LESS, PART OF SECTION 12 OF THE E.T.RR. CO SURVEY, ABSTRACT 1033, IN THE M.T. JONES SUBDIVISION".
8. James Guest with Linebarger to present City of Zavalla with Excess Proceeds Check.
9. Consider and take action approving a three-year contract with the Linebarger Law Firm for delinquent ad valorem tax collections.
10. Budget Workshop
11. Discuss and possibly approve City of Zavalla 2022 Budget.
12. Discuss and possibly approve the 2021 tax rate for the 2022 Budget.
13. Discuss and possibly approve what to do with the money received off of selling old equipment
14. Discuss and possibly approve repair and sediment removal on water tank located on Marshall Street.
15. Discuss and possibly approve buying Tasers for Police Department.
16. Discuss Water Issue at Kim Rutherford's house located on Bryan Street.
17. Discuss and possibly approve giving Evan Wayman a six-month extension to get his wastewater license.
18. Discuss and possibly approve selling old water work truck and extra truck bed.
19. Discuss and possibly approve July 13, 2021 minutes
20. Discuss and possibly approve July 27, 2021 minutes
21. Discuss and possibly approve August 2021 bills
22. Discuss and possibly approve September 2021 bills.
23. Staff Reports

EXECUTIVES SESSION

The City of Zavalla Council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matters listed below, as authorized by the Texas Government Code Sections:

- a. 551.074 Consultation with City Attorney

- b. 551.072 Deliberation about Real Property
- c. 551.073 Deliberation about Gifts and Donations
- d. 551.074 Personnel Matters
- e. 551.085 Economic Development Matters

MEETING ADJOURNED

NOTE: Mayor and Council Reports on Items of Community Interest-Pursuant to Texas Government Code Section 551.0415, the City Council may report on the following items: (1) expression of thanks, congratulations or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 242 E. Main Street, Zavalla, Texas and available for viewing by the public on the City's webpage at cityofzavalla.com on September 10, 2021 at 10:00 A.M.



Carlos Guzman
Mayor

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING OF THE ZAVALLA CITY COUNCIL
SEPTEMBER 14, 2021

The Council of the City of Zavalla met for a regular scheduled meeting on Tuesday, September 14, 2021 at 6:00p.m. at 242 East Main Street, Zavalla, Texas 75980.

Council present were: Mayor Carlos Guzman, Pam Hooks, Joy Yarbrough, Kim Retherford and Stacy Marshall. Billy Barrick was absent.

Employees present were: Chief Chris Wade, Lane Havard, James Denby, Christie Dilday, Evan Wayman, Cody Day and Waunesa Herrington.

Guest present were: Anna Wayman, Loyce Lawrence, Carolyn Guzman, James Guest, Janet with Linebarger, and Jenny Townsend.

Mayor Carlos Guzman called the meeting to order at 6:00 p.m., established a quorum, and welcomed the guest.

J.P. Hopkins gave the invocation.

OPEN FORUM

Jenny Townsend spoke under open forum. Jenny explained that she had ask Chief Wade for a copy of her no trespass citation/report that she had issued on Billy Barrick. Chief Wade told her that he could not give her that, because it had personal information of Billy Barrick's on it. Jenny said that then she went to the County, to see if they had a record of her no-trespass on Billy Barrick. The County her they had no record of a trespass citation being issued to Billy Barrick. The County told her that when they have a no trespass report they can give it out, they redact the personal information of the defendant or plaintive.

Chris Wade gave the Zavalla Volunteer Fire Department report. Chris stated that everything was going well. They had a fish fry and earned \$1100. The ZVFD was selling raffle tickets on a gun.

First order of Business: Consider and take action approving resale bid Property ID 37831 "Being 0.6 Acres MORE OR LESS, PART OF SECTION 12 OF THE E.T.RR. CO

SURVEY, ABSTRACT 1033 IN THE M.T. JONES SUBDIVISION.” Kim requested to into executive session pertaining to this item under 551.072. City Council went into executive session at 6.09 p.m. and reconvene at 6:16 p.m. Pam made the motion to accept the bid on this piece of property, Kim second, motion passed.

Second Order of Business: James Guest with Linebarger to present City of Zavalla with Excess Proceeds Check. James Guest presented the city a check for \$3096.24.

Third order of Business: Consider and take action approving a three-year contract with the Linebarger Law Firm for delinquent ad valorem tax collection. Pam made the motion to accept the contract with Linebarger Law Firm, Joy second, motion passed.

BUDGET WORKSHOP

Kim wanted to know how the late charges could go from \$8,000 to \$26,000. The Council and City Secretary started recalculating the revenue for the Water Department. What should have been for the revenue is water sales 301,900, late charge 8,000, reconnect fees 3,900 and the 3% raise of water sales is 7,300. With the adjustment for last year being negative, the city did not need to put a plus amount for adjustment. Making the total revenue amount to be \$321,100. Kim stated that the truck allowance needs to be truck mileage. There needs to be mileage log. There should be rules on the mileage log. The mileage does not start until Public Works Director gets to work. The city will not pay mileage for him to go Lakeview at lunch. The Public Works Director needs to keep good mileage logs, so it will not get him or the city into trouble. Joy wants for the Public Works Director to put signs on his truck, every time he uses it for the city. Kim wanted to know what employees were covered under what budget. The Council look over all budgets and revenue for the general.

Fourth order of Business: Discuss and possible approve City of Zavalla 2022 Budget. Kim made the motion to accept the City of Zavalla 2022 Budget after the change had been made that was discuss, Joy second, motion passed.

Fifth order of Business: Discuss and possible approve the 2021 tax rate for the 2022 Budget. Kim made the motion for the total tax rate for 2021 to be 0.376138

with the breakdown of M & O 0.092336 and I & S 0.283802, Joy second, motion passed.

Sixth order of Business: Discuss and possibly approve what to do with the money received off of selling old equipment. Kim wanted to know exactly what equipment we were talking about. Mayor Carlos Guzman stated it the John Deere Tractor with the old back wing, the small bush hog and the two lawnmowers. Joy made the motion to put all proceeds in the Water Department account, Pam second, motion passed.

Seventh order of Business: Discuss and possibly approve repair and sediment removal on water tank located on Marshall Street. Joy made the motion to repair and remove the sediment on the water tank located on Marshall Street. Motion died. Kim made the motion to table until Daryl could be at the meeting to discuss the bids, he had received. Pam second, motion passed.

Eighth order of Business: Discuss and possibly approve buying Tasers for Police Department. Chief Wade demonstrated how the old tasers work and told how the new taser would work. He told how out date the tasers were the Police Department had. Chief Wade said they would like the city pay out the tasers, if he orders them by October 1, the first payment would be due in October for \$2,070 which he would take of Police Equipment and he put in the budget for next for the taser and it would be \$2069.98 for 2022 and \$2069.98 for 2023. Kim made the motion to purchase the tasers, Stacey second, motion passed.

Nineth order of Business: Discuss water issue at Kim Retherford's house located on Bryan Street. Even stated that part of the problem is when you transfer from using the GUI Well to the groundwater wells. Kim stated she has lost water several times and it did not start happening until after the ice storm in February 2021. Pam stated you even lose it during the night. Pam would like for a different electrician to be called out to look at it or someone different.

Tenth order of Business: Discuss and possibly approve giving Evan Wayman a six-month extension to get his wastewater license. Council went into executive session at 7:46p.m. and reconvene at 7:59 p.m. Kim made the motion to table, Joy second, motion passed.

Eleventh order of Business: Discuss and possibly approve selling old water work truck and extra truck bed. Joy made the motion to take bids on old water work truck with setting the minimum of \$2,000. Motion died for lack of second. Kim made the motion to table and get a mechanic to look at it, Stacey second, motion passed.

Twelfth order of Business: Discuss and possibly approve July 13, 20.21minutes. Kim made the motion to approve, Joy second, motion approved.

Thirteenth order of Business: Discuss and possibly approve July 27, 2021 minutes. Stacey made the motion to approve the minutes, Joy second, motion approved.

Fourteenth order of Business: Discuss and possibly approve August 2021 bills. Kim made the motion to approve, Joy second, motion approved.


Fifteenth order of Business: Discuss and possibly approve September 2021 bills. Stacey made the motion to approve, Pam second, motion passed.

STAFF REPORTS

Chief Chris Wade gave his report for August and September. Everything is going good in his department. The Police Department will be having the National Night out and National Night Out will be the second Tuesday in October. Chris wanted to tell the Council that, he did not set in his office all day. He showed his copy of the citation that he had written when Jenny Townsend complained about Billy Barrick. Chief Chris Wade reported that he had the propane tank at the Police Station filled so the generator would in case if the electricity went out.

Waunesa stated the state has not taken the hold off the CLFRF Grant. Explained there might be some funds available to help with the Sewer Plant Pond, she just needed to check on it some more. She was working on the Audits and that she had went to a Public Investment Act Class.

Meeting Adjourned


Carlos Guzman
Mayor


Waunesa Herrington
City Secretary

CITY OF ZAVALLA

REGULAR SCHEDULED MEETING

The Zavalla City Council will conduct its regular scheduled meeting on Tuesday, October 12, 2021, at 6:00 p.m. at the New Zavalla City Hall located at 242 E. Main Street, Zavalla, Texas 75980.

ORDER OF BUSINESS

1. Call meeting to order
2. Establish a quorum
3. Welcome guest
4. Invocation
5. Discuss and possibly accept Billy Barrick's resignation.
6. Discuss and possibly appoint someone to replace Billy Barrick's position on the City Council.
7. Swear New City Council Member.
8. Presentation by Kelly Holcomb with ANRA about Zavalla Area Water Survey
9. Open Forum
10. Zavalla Volunteer Fire Department Report
11. Discuss and possibly approve a plat for Stringer Tower.
12. Discuss and possibly approve resolution for the 2020 tax rate.
13. Discuss and possibly approve selling old water work truck and extra truck bed.
14. Discuss and possibly approve repair and sediment removal on water tank located on Marshall Street.
15. Discuss, update and possibly approve Public Investment Resolution for 2021.
16. Discuss hiring a Financial Advisor.
17. Discuss and possibly approve changes to Holiday Pay for the Police Department.
18. Discuss and possibly approve having Christmas Decorating Contest for Residential Homes located inside the City Limits.
19. Discuss and possibly approve having a Christmas Decorating Contest for Businesses located inside the City Limits.
20. Discuss and possibly approve Interlocal Agreement with the City of Diboll pertaining to the Juvenile Case Manager.
21. Discuss and possibly approve giving Evan Wayman a six-month extension to get his wastewater license.
22. Discuss and possibly approve October 2021 bills.
23. Discuss and possibly approve September 14, 2021 minutes.
24. STAFF REPORTS

EXECUTIVES SESSION

The city of Zavalla Council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matters listed below, as authorized by the Texas Government Code Sections:

- a. 551.074 Consultation with City Attorney
- b. 551.072 Deliberation about Real Property
- c. 551.073 Deliberation about Gifts and Donation
- d. 551.074 Personnel Matters
- e. 551.085 Economic Development Matters

MEETING ADJOURNED

NOTE: Mayor and Council Reports on Items of Community Interest-Pursuant to Texas Government Code Section 551.0415, the City council may report on the following items: (1)expression of thanks, congratulation or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5)information on community events; (6)announcements involving imminent threat to public health and safety.

I certify that this Notice of Meetings was posted in a glass-enclosed case in front of City Hall at 242 E. Main Street, Zavalla, Texas and available for viewing by the public on the City's webpage at cityofzavalla.com on October 8, 2021 at 10:30 AM.



Carlos Guzman
Mayor

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING OF THE ZAVALLA CITY COUNCIL
OCTOBER 12, 2021

The Council of the City of Zavalla met for a regular scheduled meeting on Tuesday, October 12, 2021 at 6:00 p.m. at 242 East Main Street, Zavalla, Texas 75980.

Council present were: Mayor Pro-Tem Kim Retherford, Pam Hooks, and Joy Yarbrough. Mayor Carlos Guzman was absent. Billy Barrick turned his resignation for City Council to Mayor Carlos Guzman on September 14, 2021 and it automatically went into effect on September 22, 2021

Employee present were Daryl Cheney, Evan Wayman, Christie Dilday, Chris Wade, James Denby, Jacob Hayden, Lane Havard and Waunesa Herrington.

Guest present were Anna Wayman, Travis Cain, Shannon Yarbrough, Debbie Denby, Kelly Holcomb, Brenda Cox, Hulon Miller, and Jody Anderson.

Mayor Pro-Tem Kim Retherford called the meeting to order at 6:00 p.m., established a quorum and welcomed the guest.

J. P. Hopkins gave the invocation.

First order of Business: Discuss and possibly accept Billy Barrick's resignation. The Council read Billy Barrick's letter on September 14, 2021; Billy's resignation went into effect immediately in eight days from receiving his resignation letter.

Second order of Business: Discuss and possibly appoint someone to replace Billy Barrick's position on the City Council. Pam made the motion to appoint Hulon Miller, Joy second, motion passed.

Third order of Business: Swear New City Council Member in. City Secretary Waunesa Herrington swore Hulon Miller into office. Hulon Miller thanked the Council for choosing him to replace Billy Barrick.

Fourth order of Business: Presentation by Kelly Holcomb with ANRA about Zavalla Area Water Survey. Kelly gave the presentation about what ANRA was doing with

the Zavalla Area Water Survey. Zavalla and the surrounding area were considered no man's land where getting water was concerned. Sometimes you get some pockets of water and sometimes you get no water at all. There was funding coming available through Hazard Mitigation for the water and for the sewer. The water made the cut, the sewer did not. They are looking at a different funding for the sewer. When looking at the cost. The grant will pay 75% and it has to have a local match of 25%. Dead line for the first grant is November 5, 2021. They are looking at buying water from the City of Lufkin. The City of Lufkin has 13 water wells that produce plenty of water and also City of Lufkin has water rights from Sam Rayburn. City of Zavalla is the center of the hub. Customers down 147 and 63, it would have to be decided whose customers they would be. Brenda Cox said that she had heard that the City of Lufkin would not sell their water. Kelly said they do not want to sell their water rights, but they would sell wholesale water. The City of Zavalla would keep control of their water system.

No one under open forum

Zavalla Volunteer Fire Department Report Chris Wade gave the Zavalla volunteer Fire Department Report. He said everything was going well. They had a raffle going on right now, they would be giving it away on October 31, 2021.

Fifth order of Business: Discuss and possibly approve a plat for Stringer Tower. Mr. Cain from Goodwin and Lassiter explained the plat about Stringer's piece of property. In the minute book there will be a copy of the plat. Pam made a motion to accept the plat, Joy second, motion passed.

Sixth order of Business: Discuss and possibly approve resolution for the 2020 tax rate. Waunesa read the resolution. Hulon made the motion to approve the resolution, Joy second, motion passed.

Seventh order of Business: Discuss and possibly approve selling old water work truck and extra truck bed. Joy made the motion to sell old water work truck and extra truck bed, with a minimum bid of \$500, Hulon second, motion passed.

Eighth order of Business; Discuss and possibly approve repair and sediment removal on water tank located on Marshall Street. Pam made the motion to table, Hulon second, motion passed.

Nineth order of Business: Discuss, update and possibly approve Public Investment Resolution for 2021.

Pam made the motion to table, Hulon second, motion passed.

Tenth order of Business: Discuss hiring a Financial Advisor. Pam made the motion to table, Hulon second, motion passed.

Eleventh order of Business: Discuss and possibly approve changes to Holiday Pay for the Police Department. Pam made the motion to pay the Police Department 12 hours for holiday pay, Hulon second, motion passed. The Water Department needs to be on next month's agenda to discuss their Holiday Pay.

Twelfth order of Business: Discuss and possibly approve having Christmas Decorating Contest for Residential Homes located inside the City Limits. Pam made the motion to approve, Hulon second, motion passed.

Thirteenth order of Business: Discuss and possibly approve having Christmas decorating contest for Businesses located inside the City Limits. Pam made the motion to approve, Hulon second, motion passed.

Fourteenth order of Business: Discuss and possibly approve Interlocal Agreement with the City of Diboll pertaining to the Juvenile Case Manager. Joy made the motion to approve, with the exception need to change the name of the bank to Ubank, Pam second, motion passed.

Fifteenth order of Business: Discuss and possibly approve giving Evan Wayman a six-month extension to get his wastewater license. The City Council went into executive session at 7:23pm and returned at 7:26. Hulon abstained from going into executive session. Pam made the motion to approve giving Evan Wayman a six-month extension, Joy second, motion passed. Hulon Miller abstained.

Sixteenth order of Business: Discuss and possibly approve October 2021 bills. Hulon made the motion to approve, Pam second, motion passed.

Seventeenth order of Business: Discuss and possibly approve September 14, 2021 minutes. Pam made the motion to approve, Joy second, motion passed. Hulon abstained.

STAFF REPORTS

Daryl still putting in water meters, sewer taps and culverts. Still have to go back to the Eagles Nest and put the new sewer tap in that he wanted. Pam asked why did they need a new sewer tap. Daryl stated that the Eagles Nest wanted a straight line for the sewer on his side of the tap. Eagles Nest paid for the sewer tap to be moved. Kim asked Daryl if they were up to date on all the work orders. Daryl said they were up to date on the work order. Pam asked if the city had used a new Electrician. Daryl said the city hasn't had any issues. Pam said that one time she didn't have any water and Kim said the same thing. Daryl said he didn't know anything about it. Kim asked about Pickard Street, that it was bad.

Chief Chris Wade read his report. Chris told the Council that the Tasers are in. IT is coming down to install the software into his computer. The Department had the Charger worked on. All was under warranty. Pam asked about Lane's hours were they going to stay the same in the Winter. Chris said everything was going smooth, was there any more questions.

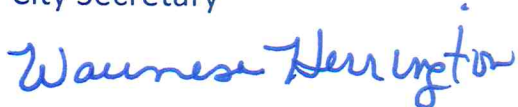
Waunesa reported the city still had not received the \$87,000, but that it could be any day. She was working on the audits with Kim Johnson. Everything was going well.

Meeting Adjourned

Kim Ketherford
Mayor Pro-Tem



Waunesa Herrington
City Secretary



CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
NOVEMBER 9, 2021

The Zavalla City Council will conduct it's regular scheduled meeting on Tuesday, November 9, 2021, at 6:30 p.m. at the New Zavalla City Hall located at 242 E. Main Street, Zavalla, Texas 75980.

ORDER OF BUSINESS

1. Call meeting to order
2. Establish a quorum
3. Welcome guest
4. Invocation
5. Open Forum
6. Zavalla Volunteer Fire Department Report
7. Ray Vann to give an update on the Hazard Mitigation Grant.
8. Discuss an Ordinance to condemn property at the corner of Bryan Street and Hwy 2109 owned by Texas Rainy Day Fund. The trailer is the off-white old trailer that is almost split in half and rotted.
9. Discuss and possibly take action concerning David Hawkins & Larry Hawkins sewer located at Eagles Nest 594 E. Main Street, Zavalla, Texas 75980.
10. Discuss and possibly approve repair and sediment removal on water tank located on Marshall Street.
11. Discuss, update and possibly approve Public Invest Resolution for 2021.
12. Discuss hiring a Financial Advisor.
13. Discuss and possibly approve Interlocal Agreement with Angelina County pertaining to EMT Service.
14. Discuss and possibly approve November 2021 bills.
15. Discuss and possibly approve October 12, 2021.
16. STAFF REPORTS

EXECUTIVE SESSION

The City of Zavalla Council reserves the right to adjourn into executive session at anytime during the course of this meeting to discuss any of the matters listed below, as authorized by the Texas Government Code Sections:

- a. 551.071 Consultation with City Attorney
- b. 551.072 Deliberation about Real Property
- c. 551.073 Deliberation about Gifts and Donation
- d. 551.074 Personnel Matters

e. 551.085 Economic Development Matters
MEETING ADJOURNED

NOTE: Mayor and Council Reports on Items of Community Interest-Pursuant to Texas Government Code Section 551.0415, the City Council May Report on the following items: (1) expression of thanks, congratulation or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information on community events; (6) announcements involving imminent threat to public health and safety.

I certify that this Notice of Meeting was posted in a glass-enclosed case in front of City Hall located at 242 E. Main Street, Zavalla, Texas and available for viewing by the public on the City's webpage at cityofzavalla.com on November 5, 2021 at 10:00 AM.



Carlos Guzman
Mayor

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING OF THE ZAVALLA COUNCIL
NOVEMBER 9, 2021

The Zavalla City Council met for a regular scheduled meeting on Tuesday, November 9, 2021 at 6:00 p.m. at 242 E. Main Street, Zavalla, Texas 75980.

Council present were: Mayor Carlos Guzman, Kim Retherford, Pam Hooks, Joy Yarbrough, Stacy Marshall and Hulon Miller.

Employees present were: Cody Day, Daryl Cheney, Chief Chris Wade, James Denby and Waunesa Herrington.

Guest present were: Robert Denby, Sue Morrell, Doris Hawkins, Larry Hawkins, David Hawkins, Al Charanza, Debbie Denby, Frederick Sunderman, J.P. Hopkins, Brenda Cox, Loyce Lawrence and Ray Vann.

Mayor Carlos Guzman called the meeting to order at 6:00 p.m., established a quorum and welcomed the guest.

J. P. Hopkins gave the invocation.

Chief Chris Wade the Zavalla Volunteer Fire Department Report. Chris said that everything was going well. Not much going on right now.

Next order of Business: Ray Vann to give an update on the Hazard Mitigation Grant. Ray said that he received a letter March 2021 that the Grant was going into legal. There has been no activity on this grant waiting on the legal department of TDEM. Many Cities are just like Zavalla waiting on these funds. The latest activity was they were requiring a letter from the IRS with the City of Zavalla's tax id number. Ray stated he did receive this letter from Waunesa.

Next order of Business: Discuss and Ordinance to condemn property at the corner of Bryan Street and HWY 2109 owned by Texas Rainy Day Fund. Trailer is the off-white old trailer that is almost split in half and rotted. Kim made the motion to table, Hulon second, motion passed.

Next order of business: Discuss and possibly take action concerning David Hawkins & Larry Hawkins sewer located at Eagles Nest 594 E. Main Street, Zavalla, Texas David Hawkins spoke and said that he paid to have his sewer tap moved on August 27, 2021, he knew that it would be a month before the Water Department could get to move his sewer tap. He was fine with that. When the Water Department went to move the sewer tap on September 27, 2021, they broke a main water line and had to put off installing a new sewer tap. On October 21, 2021, Daryl informed David that he was going to have to hire a contractor to install the new sewer tap and the contractor could not get there until October 26, 2021 and the contractor would charge \$2400. David decided he would get his own contractor and he hired a contractor to install the new sewer tap on Saturday, October 23, 2021. David would like for the city to pay for the repair on the parking lot where the city dug to install the new sewer tap and to pay for the contractor that he hired. Doris Hawkins stated that she had a hard time finding a contractor to do the work for them, everyone kept stating they would have to go thru the city. Kim made the motion to table, Hulon second, motion passed.

Next order of business: Discuss and possibly approve repair and sediment removal on water tank located on Marshall. Hulon made the motion to move forward with US Underwater, Joy second, motion passed.

Next order of business; Discuss, update and possible approve Public Investment Resolution for 2021. Hulon made the motion to table, Pam second, motion passed.

Next order of business: Discuss hiring a Financial Advisor. Kim made the motion to table, Hulon second, motion passed.

Next order of business: Discuss and possibly approve Interlocal Agreement with Angelina County pertaining to EMT Service. Kim made the motion to change the 24 hours to 12 hours and then approve the Interlocal Agreement, Joy second, motion passed.

Next order of business: Discuss and possibly approve November 2021 bills. Stacey made the motion to pay the bills, Hulon second, motion carried.

Next order of business: Discuss and possibly approve October 12, 2021. No action was taken

STAFF REPORTS

Chief Chris Wade gave his monthly report. Chris stated the Police Department had to get the car fixed. Everything was under warranty except the brakes. Animal Control can't catch a male dog. They have tried. National Night was good. Haden went to school this week and it was free. Lane is in animal control school this week. If Lane passes the test, he will be certified. Hulon told Chris that the sewer lanes need to be mowed and to see if Lane would have time to do that. If you have to go through fences, call land owners. Mayor Guzman told Chris that he would like for Lane to wash the front of old City Hall.

Daryl stated that they had been patching roads. Kim told Daryl she had an issue about the water phone not working. Mayor Guzman asked Daryl how was the Sewer Plant doing. Daryl said good.

Next order of business: Kim asked to go into executive session under 551.074 Personnel Matters at 7:36p.m. and the Council reconvene at 7:56p.m.

Mayor Guzman adjourned the meeting



Carlos Guzman
Mayor



Waunesa Herrington
City Secretary

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING
DECEMBER 14, 2021

The Zavalla City Council will conduct its regular scheduled meeting on Tuesday, December 14, 2021, at 6:00 p.m. at the New Zavalla City Hall located at 242 E. Main Street, Zavalla, Texas 75980.

ORDER OF BUSINESS

1. Call meeting to order
2. Establish a quorum
3. Welcome guest
4. Invocation
5. Open Forum
6. Zavalla Volunteer Fire Department Report
7. Discuss and possibly take action concerning David Hawkins & Larry Hawkins sewer located at Eagles Nest 594 E. Main Street, Zavalla, Texas 75980.
8. Discuss and take action regarding the approval of a resolution authorizing signatories for the Texas General Land Office CDBG-MIT Contract No. 22-082-017-D219.
9. Discuss and take action regarding the approval of a civil rights resolution as required by the Texas General Land Office under CDBG-MIT Contract 22-082-017-D219.
10. Discuss and take action regarding the approval of a packet of start-up documentation and policies required by the Texas General Land Office under CDBG-MIT Contract no. 22-082-017-D219.
11. Discuss and possibly take action on Holiday Pay for the Water Department.
12. Discuss, update and possibly approve Public Invest Resolution for 2021.
13. Discuss hiring Financial Advisor.
14. Discuss and possibly approve hiring a Grant Administrator for the Coronavirus Local Fiscal Recovery Fund.
15. Open, discuss and possibly approve awarding the bid on the old water work truck and bed.
16. Discuss and possibly take action to condemn property at the corner of Bryan Street and Hwy 2109 owned by Texas Rainy Day Fund. See if the City Council has the authority to condemn this property by Ordinance 39.
17. Discuss and possibly approve October 12, 2021 minutes.

18. Discuss and possibly approve November 9, 2021 minutes

19. Discuss and possibly approve December 2021 bills.

20. STAFF REPORTS

EXECUTIVES SESSION

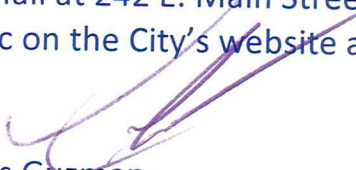
The City of Zavalla Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed below, as authorized by the Texas Government Code Sections:

- a. 551.071 Consultation with City Attorney
- b. 551.072 Deliberation about Real Property
- c. 551.073 Deliberation about Gifts and Donations
- d. 551.074 Personnel Matters
- e. 551.085 Economic Development Matters

Meeting Adjourned

Note: Mayor and Council Reports on Items of Community Interest-Pursuant to Texas Government Code Section 551.415, the City Council may report on the following items: (1) expression of thanks, congratulation or condolences; (2) information about holiday schedules; (3) recognition of individuals; (4) reminders about upcoming City Council events; (5) information community events; (6) announcements involving imminent threat to public health and safety.

I certify that his Notice of Meeting was posted in a glass-enclosed case in front of City Hall at 242 E. Main Street, Zavalla, Texas and available for viewing by the public on the City's website at cityofzavalla.com on 12/10/21 at 9:50 A.M.


Carlos Guzman
Mayor

CITY OF ZAVALLA
REGULAR SCHEDULED MEETING OF THE ZAVALLA COUNCIL
DECEMBER 14, 2021

The Zavalla City Council met for a regular scheduled meeting on Tuesday, December 14, 2021 at 6:00 p.m. at 242 E. Main Street, Zavalla, Texas 75980.

Council present were Mayor Pro-Tem Kim Retherford, Hulon Miller, Pam Hooks, Joy Yarbrough and Stacey Marshall. Mayor Carlos Guzman was absent. Employees present were Chief Chris Wade, Christie Dilday, James Denby, Julie Alston and Waunesa Herrington. Guest present was Blake Thornton, Loyce Lawrence, Todd Kassaw, Doris Hawkins, Sue Morrell, David Hawkins, Larry Hawkinds, JP Hopkins, Amy Wright, Debbie Denby and Keith Wright.

Mayor Pro-Tem Kim Retherford called the meeting to order at 6:00 p.m., established a quorum and welcomed the guest.

J.P. Hopkins gave the invocation.

Council went into Executive Session at 6:02 under 551.074 of the Texas Government Code and reconvene at 6:11 p.m.

OPEN FORUM

Blake Thorton introduced himself and stated how he was running for County Commissioner Pct. 4 and told what he stood for and what he wanted to accomplish.

Todd Kassaw introduced himself and stated how he was running for District Judge #159 and told what his background was in law.

David Hawkins signed the open forum form, but he is on the agenda, so he didn't speak under open forum.

Keith Wright introduce himself and told how he was from Zavalla and that he was running for County Judge. He gave his background information and told what he stood for.

Chief Chris Wade gave the Zavalla Volunteer Fire Department Report, he said that with the Zavalla Volunteer Fire Department there was not much going on and that everything was going well. Then he asked to go into executive session at 6:26 p.m. under 551.074 under Texas Government Code and reconvene at 6:29p.m.

Next order of Business was: Discuss and possibly take action concerning David Hawkins & Larry Hawkins sewer located at Eagles Nest 594 E. Main Street, Zavalla, Texas 75980.

The Council told David, that the city did have a copy of a sign application of where he had asked for a new sewer tap. Christie read a copy of the application that David Hawkins had signed.

David read #5 on page 1 of the Rules and Regulation that all taps will be installed by a City Employee or the City's contractor. Kim stated the city did have a contractor scheduled to come Monday after the Saturday that David Hawkins hired his own contractor. They will have to go thru the City's Attorney. The city has an itemized list of what Hawkins owes the city for cutting

Next order of business; Discuss and possibly approve hiring a Grant Administrator for the coronavirus Local Fiscal Recovery Fund. Joy made the motion to hire Ray Vann & Ass., Hulon second, motion passed.

Next order of business; Open, discuss and possibly approve awarding the bid on the old water work truck and bed. Bids were Daniel Sonnier \$2000, T J Stanley \$1200, James Retherford \$601.00, Thomas \$1100.00, Randy Bolton \$1500.00, Ralph Irebarren \$2888.88, Jeremy Cheney \$1000.99, Jerry Wood \$15.00 and Angie Thompson \$1005.99. Pam made the motion for the bid on the work truck to go to Ralph Irebarren for \$2888.88, Joy second, motion passed.

Next order of business; Discuss and possibly take action to condemn property at the corner of Bryan Street and Hwy 2109 owned by Texas Rainy Day Fund. See if the City Council has the authority to condemn this property by Ordinance 39. Stacey asked if anyone had checked out the Texas Rainy Day Fund, she said she had and it was the State of Texas. Kim asked for a motion, no made a motion was made, this item died for lack of motion.

Next order of business; Discuss and approve October 12, 2021 minutes. Joy made the motion to accept, Pam second, motion passed.

Next order of business; Discuss and possibly approve November 9, 2021 minutes. Hulon made the motion to approve, Stacey second, motion passed.

Next order of business: Discuss and possibly approve December 2021 bills. Pam made the motion to pay the bills, Joy second, motion passed.

STAFF REPORTS

Christie said everything was good. Hulon asked about the elevated tank that needed to be fixed by the dead line of December 31, 2021. Waunesa said from she understood from talking with Daryl, all the paperwork was done, just waiting to hear back from the company that was going to work on the elevated tank.

Chief Wade gave his monthly report, he stated they gave out the light contest awards and that Lane had passed his animal control officer test.

Waunesa told that the Hazard Mitigation Grant Kick Off meeting would be January 4, 2022 and that we needed to be sure and not have quorum at that meeting. Aimee and Christie were going to school in Austin. That she was working on 2019 audits. Told the dates for people can start filing for the May 2022 election. Starts January 19 2022 to February 18 2022.

Went into executive session at 7:58 p.m. and reconvene at 8:20 p.m.

Meeting adjourned at 8:20 p.m.



Kim Retherford
Mayor Pro Tem



Waunesa Herrington
City Secretary