

CITY OF ZAVALLA

PROPOSED BUDGET FOR

FY 2024/2025

City of Zavalla Proposed Budget FY 2024/2025

Revenue Summary

Account Name		2024-2025 (Projected)
Administrative	\$	202,038.00
Utility	\$	601,294.00
Court	\$	385,965.00
Total Projected Budget Revenue	\$	1,189,297.00

Expense Summary

Administrative	\$	133,501.00
Utility	\$	451,233.00
Court	\$	287,013.00
Police	\$	287,606.00
Total Projected Expenses	\$	1,159,353.00

Proposed Budget Summary

Total Projected Revenue for 2024/2025 Budget	\$	1,189,297.00
Total Projected Expenses for 2024/2025 Budget	\$	1,159,353.00
Total Projected Surplus for 2024/2025 Budget	\$	29,944.00

**Administrative Department
2024-2025 Budget Work Sheet**

Account Name /Item	Amount
City Secretary Salary	\$ 39,520.00
Employee Insurance	\$ 5,540.00
TMRS & Pension	\$ 710.00
FICA 7.65% of payroll per employee	\$ 2,600.00
Texas state & federal unemployment taxes	\$ 429.00
Electrical	\$ 3,100.00
Propane	\$ 2,000.00
Phone & internet	\$ 5,000.00
Trash Service	\$ 300.00
Building note	\$ 5,600.00
Property Insurance	\$ 5,540.00
Building Security	\$ 2,200.00
Software	\$ 4,000.00
Web site	\$ 1,041.00
Publications & Advertisement	\$ 330.00
Postage	\$ 3,000.00
Audit	\$ 5,000.00
Printer/copier maintenance and supplies	\$ 3,208.00
Shredding	\$ 1,472.00
Office Supplies	\$ 2,661.00
Cleaning Supplies	\$ 250.00
Attorney Fees	\$ 5,000.00
Election Expenses	\$ 3,500.00
welcome to Zavalla Signs set of 4	\$ 7,000.00
Uniforms	\$ 500.00
Building Maintenance	\$ 24,000.00
Total Administrative Budget Request	\$ 133,501.00

**Utility Department
2024-2025 Budget Work Sheet**

Account Name /Item	Amount
Public Works Director	\$ 39,520.00
Skilled Labor	\$ 31,200.00
Skilled Labor	\$ 29,120.00
Water Clerk	\$ 27,040.00
Contract Labor	\$ 35,100.00
Employee Insurance	\$ 22,160.00
Holiday Pay	\$ 3,510.00
TMRS & Pension	\$ 2,484.00
Texas state & federal unemployment taxes	\$ 1,720.00
Drug Testing	\$ 300.00
Electrical	\$ 16,000.00
Propane	\$ 380.00
Phone/Internet	\$ 6,000.00
Trash	\$ 1,600.00
Annual Equip Maint/Calibration (GUI Well)	\$ 10,000.00
Chemicals	\$ 20,000.00
Supplies (Pipe Fittings etc)	\$ 20,000.00
Water Samples	\$ 8,600.00
Well/Lift Station Maintenance	\$ 13,200.00
Cell	\$ 1,200.00
Building Note	\$ 5,600.00
Property Insurance	\$ 6,000.00
Publications (Public Notices)	\$ 200.00
Water Training and Certifications	\$ 600.00
Sewer Training and Certification	\$ 237.00
Travel Expenses	\$ 1,000.00
RVS Software	\$ 1,580.00
RVS Bill Postcards and Late Notice	\$ 5,222.00
Postage Water Bill	\$ 4,900.00
Postage Public Notices	\$ 1,200.00
Annual Waste Water System Fee	\$ 2,761.00
Annual Water System fees	\$ 1,738.00
Ground Water Conservation District Fees	\$ 1,284.00
Texas Rural Water Assn. Eminent Domain fees	\$ 110.00
Texas Rural Water Assn. Membership	\$ 590.00
Ground Water Operator Application Fee & Test	\$ 141.00
Vehicle Maintenance/repairs PW Trucks	\$ 6,000.00
Equipment Maintenance (tractors pumps etc)	\$ 4,000.00
Road Maintenance/repair	\$ 6,000.00
SMRP (annual)	\$ 2,000.00
SMRP (one time fee)	\$ 2,500.00
Uniforms	\$ 500.00
Contingency Fund	\$ 44,736.00
Attorney fees	\$ 2,000.00
Trailer	\$ 3,000.00

**Utility Department
2024-2025 Budget Work Sheet**

Account Name /Item	Amount
Shed	\$ 8,500.00
Tractor Note	\$ 15,600.00
Tools	\$ 5,500.00
Audit fee	\$ 5,000.00
Ice machine	\$ 3,000.00
Road Packer	\$ 10,000.00
Traffic Signs	\$ 600.00
Brush Cutter	\$ 10,000.00
Total Public Works Request	\$ 451,233.00

**Municipal Court Department
2024-2025 Budget Work Sheet**

Account Name /Item	Amount
Court Clerk	\$ 27,048.00
Employee Insurance	\$ 5,544.00
FICA \$7.65%	\$ 2,100.00
Judges Salary	\$ 9,000.00
Attorney Fees	\$ 3,600.00
TMRS & pension	\$ 575.00
Electrical	\$ 3,100.00
Propane	\$ 375.00
Phone & internet	\$ 5,000.00
Trash Service	\$ 300.00
Building note	\$ 5,600.00
Property Insurance	\$ 3,500.00
Software	\$ 4,000.00
Web site	\$ 1,041.00
Uniforms	\$ 120.00
Audit	\$ 5,000.00
Cleaning Supplies	\$ 250.00
Collection Fees	\$ 8,800.00
State comptroller fees	\$ 195,500.00
omni base	\$ 500.00
Drug Testing	\$ 65.00
Postage	\$ 2,000.00
Training & Certification	\$ 3,000.00
Travel Expense	\$ 1,000.00
Total Budget Request for the court	\$ 287,018.00

**Police Department
2024-2025 Budget Work Sheet**

Account Name /Item	Amount
Salary Chief of Police	\$ 56,016.00
Lieutenant hourly	\$ 53,840.00
Full Time Officer	\$ 45,760.00
Employee Insurance \$5,544 X 3	\$ 16,632.00
TMRS & Pension	\$ 2,500.00
FICA 7.65% of payroll per employee	\$ 8,400.00
Texas state & federal unemployment taxes	\$ 860.00
Phones/internet	\$ 400.00
Dispatch Fee	\$ 5,079.00
Ticket Writing Support	\$ 1,200.00
Motorola Sevices	\$ 480.00
Microsoft Software support	\$ 138.00
Vehicle radios	\$ 11,300.00
Travel Expense	\$ 2,000.00
Office Supplies/cleaning supplies	\$ 3,500.00
Motorola Support	\$ 8,730.00
Body Camera System \$43,000 @ 1,000 a month	\$ 12,000.00
Uniforms	\$ 1,500.00
Vehicle Insurance x 2 vehicles	\$ 2,500.00
Fuel X 2 vehicles	\$ 10,000.00
Vehicle Maintenance X 2 vehicles	\$ 12,000.00
Registration/inspection	\$ 250.00
Auditing	\$ 5,000.00
Drug Testing for individual employes	\$ 195.00
Electrical	\$ 2,176.00
Propane	\$ 1,200.00
Trash Service	\$ 50.00
Property Insurance	\$ 600.00
Evidence Collection	\$ 2,000.00
Ammo/Range	\$ 2,000.00
Cardinal Tracking	\$ 1,900.00
Patrol Vehicle Total \$45,000 @ \$1,200 a month	\$ 14,400.00
Crime Prevention	\$ 3,000.00
Total Budget Request For Police Dept	\$ 287,606.00